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Minutes of the meeting of the HS&E committee held 23 November 2023
held as Microsoft Teams meeting.

Present:					
Bob Forshaw	Cooper Tire	Martin Booth	Michelin	Ashley Thomson	Pirelli
Scott Wynne	HSE				
Apologies:					
Chris Bell	DATL	Jethro Smith	Michelin		
In attendance:					
Adrian Hirst	BTMA	Graham Willson	BTMA		

1. Welcome and Introductions

<i>Discussion</i>	<i>Decision</i>
Graham chaired the meeting and welcomed everyone to it. Martin Booth was welcomed as a new member.	None

2. BTMA competition law compliance guidelines

<i>Discussion</i>	<i>Decision</i>
Members were reminded of the requirements of the BTMA competition law compliance guidelines.	The participants agreed to abide by the guidelines. Action: Graham to send a copy of the guidelines to Martin Booth

3. Minutes of Last Meeting

<i>Discussion</i>	<i>Decision</i>
The minutes of the meeting of 8 June 2022 were approved.	None

4. Matters arising not elsewhere on the agenda

<i>Discussion</i>	<i>Decision</i>
There were no matters arising.	None

5. Update from members

<i>Discussion</i>	<i>Decision</i>
Pirelli <u>COVID</u> - Both sites have relaxed all measures. The company have not experienced large amounts of COVID absence. They have engaged in campaigns to encourage vaccination. <u>Business</u> – Running at normal but not maximum production levels.	None

Discussion	Decision
<p>H&S Performance – There has so far been a significant improvement on previous years. The company are probably going going to get the best performance to date. The focus has been on behavioral safety. Most issues associated with people not doing what they are supposed to.</p> <p>Copper Business - Following the merger with Goodyear the site is due to close at the end of 2023 The company will continue to produce racing product but finish the brand at end of year. The motorcycle product will be maintained as a brand but production moved to France. Other products to be outsourced. The company are still undertaking negotiations regarding redundancy.</p> <p>H&S performance – Performance on accidents and incidents is going well with an improvements on previous years. Though there will inevitably be some distraction caused by redundancies in the future.</p> <p>COVID – The company are following goodyear protocols for working from home. This means that office staff working from office most of time. There has been some COVID absence and working from home when cases occur.</p> <p>Michelin Jethro did not provide a report. Whilst Martin spoke of his role for Camso. It had been a mixed year in terms of business performance. First two quarters good but experienced downturn due to economic climate and war in Ukraine There had been no change in H&S performance with accident statistics fairly low.</p>	

6. Update from HSE

Discussion	Decision
<p>Scott indicated that Mental Health and Stress was a high priority for HSE and features strongly in the HSE strategy for the next ten years. See: https://workright.campaign.gov.uk/campaigns/working-minds/ Support for disable workers</p> <p>The HSE Accident statistics for 2021/22 were released on the day of the meeting. See: https://www.hse.gov.uk/statistics/index.htm Headline figures include:</p> <p>Fatalities – 123 in total</p> <ul style="list-style-type: none"> • 2 in Rubber and plastics • 30 in Construction • 22 in Agriculture • 22 in Manufacturing <p>Causes of fatal accidents</p> <ul style="list-style-type: none"> • 29 Fall from height • 23 Moving vehicles • 18 Struck by object <p>Causes of non fatal injuries</p> <ul style="list-style-type: none"> • Slips trips and falls – 30% • Handling lifting and carrying – 18% • Struck by object – 11% 	None

<i>Discussion</i>	<i>Decision</i>
Stress depression and anxiety continues to rise	

7. H&S Plan for 2023

<i>Discussion</i>	<i>Decision</i>
<p>Adrian Outlined a proposed plan for 2023. This consisted of elements covering:</p> <ul style="list-style-type: none"> • Senior Management Commitment • Worker Involvement • Relationship with HSE • Relationship with Unions • Managing exposure to dust and fume • Cytology screening • Managing Risk • Accident Statistics <p>There was a discussion about the proposed plan which focussed on mental health and MSDs.</p>	<p>The majority of the annual actions would be continued.</p> <p>Musculoskeletal Disorders and Mental Health should continue to be included as meeting topics.</p> <p>Action – Adrian to draft alternative wording for the MSD and Mental Health elements of the plan.</p> <p>Action – There should be a scoping exercise to determine Scoping exercise on revising document.</p>

8. Meeting Calendar for 2023

<i>Discussion</i>	<i>Decision</i>
There was a discussion of potential dates.	<p>It was agreed we would aim for four meetings in 2023.</p> <p>Meetings would be online, unless it was deemed necessary to have face to face meetings.</p> <p>Action – Adrian to circulate proposed dates.</p>

9. Exoskeletons

<i>Discussion</i>	<i>Decision</i>
<p>Ashely confirmed that Pirelli had tried the implementation of an exoskeleton project. However, there were issues with its use and workers became reluctant to use it.</p> <p>Scott indicated that the HSE forum on manual handling was not seeing any significant use of exoskeletons.</p>	None

10. Example of good practice

<i>Discussion</i>	<i>Decision</i>
<p>Jethro was not able to attend so did not present on the role of H&S in Michelin corporate events.</p> <p>Ashely indicated that they had experienced challenges in implementing H&S with members of the F1 team and was keen to hear what Jethro experience was.</p>	<p>Action – Jethro to present at next meeting in 2023</p> <p>Action – The issue to what companies do to incentivise H&S to be included in the discussion of accident statistics at the next meeting..</p>

11. Any Other Urgent Business

<i>Discussion</i>	<i>Decision</i>
Adrian reminded members that he would be circulating the accident statistics and rubber fume and dust data collection forms at the end of the year.	All members to report accident stats and rubber fume and dust data by end of January 2023.