



Tyre Manufacturers' Technical Advisory Committee

Minutes of the meeting held 10th March 2020 by 'phone conference

Present					
Chris Baxter	<i>Hankook</i>	Vincent Bezard	<i>Cooper Tire Europe</i>	Rob Blurton	<i>Michelin</i>
Alistair Brown	<i>GiTi</i>	Steve Morris (Chair)	<i>Goodyear</i>	Gerry Murphy	<i>ITMA</i>
Gary Powell	<i>Bridgestone</i>	Paul Sketchley	<i>Cooper Tire Europe</i>	Nigel Winfield	<i>Pirelli</i>
Apologies					
Steve Howat	<i>Continental</i>	Alan Meaker	<i>Toyo</i>		
In attendance					
Graham Willson	<i>BTMA</i>				

1. Welcome and housekeeping matters

<i>Discussion</i>	<i>Decision</i>
Graham welcomed participants to the call. Apologies were received from Steve Howat and Alan Meaker.	Noted.

2. Compliance statement

<i>Discussion</i>	<i>Decision</i>
Graham highlighted the need to respect Competition law and the requirements of the TIF compliance statement.	Members agreed to abide by the requirements of the compliance statement.

3. Minutes of last meeting held 10th December 2019

<i>Discussion</i>	<i>Decision</i>
Review of the minutes of the meeting held 10 th December 2019.	The minutes were approved unanimously.

4. Matters arising not elsewhere on the agenda

<i>Discussion</i>	<i>Decision</i>
None.	

5. Customer complaint process: GDPR compliance

<i>Discussion</i>	<i>Decision</i>
Graham summarised actions taken to address GDPR compliance concerns raised at the last meeting relating to the Code of Practice for the customer complaint process.	Members welcomed the amended Code of Practice and highlighted the need for customers to use the latest version of the complaint form.

6. BSI committee chair and membership

<i>Discussion</i>	<i>Decision</i>
Paul reported discussion with BSI regarding the role and function of the AUE4 committee in light of the participation of multi-national companies in the ISO process. Points covered: ISO standards should have primacy over BS where possible but UK interest needs to be defended. "Shadow" process assures transparency, coordination and allows "emergency brake". Some issues eg wheel nut re-torqueing, tyre repair are UK-specific (no ISO standards). Default position from BSI to ISO is "no comment" ie to accept the proposal.	Members agreed to maintain the current <i>modus operandi</i> .

Constituent Associations:

- British Tyre Manufacturers' Association • Imported Tyre Manufacturers Association
- National Tyre Distributors Association • Tyre Recovery Association

<p>Need to refresh committee membership: BSI agreed to e-mail current members and remove those that did not reply. New Chair: Paul is retiring. Gary has agreed to take on the role.</p>	<p>Members thanked Paul for his work on the BSI committee.</p>
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7. Report from truck tyre task force: guidance, etc

<i>Discussion</i>	<i>Decision</i>
<p>Graham summarised the work started with DVSA to update and enrich current industry guidance re tyre management on commercial vehicles and to pursue alignment of all industry and DVSA guidance with this one source. The group is also pursuing a procedure for the safe inflation of agricultural and implement tyres.</p>	<p>Noted.</p>

8. Review of position statements: organisation

<i>Discussion</i>	<i>Decision</i>
<p>Graham pointed out that it was several years since the position statements had been reviewed and proposed to share out the statements between members for review. Graham also announced the intention to present the statements in HTML format on the BTMA website.</p>	<p>Proposals adopted.</p>

9. Any other urgent business

<i>Discussion</i>	<i>Decision</i>
<p>Members expressed their thanks to Paul for his work as ETRTO liaison and chair of BSI AUE4 committee. They wished him a long and healthy retirement.</p>	

Date and venue of next meeting: 16th July. Venue TBC.