

BTMA DRAFT action plan for TRISAG 2014 - 2016

The senior management of BTMA members are committed to continuous improvement in employee health and safety. BTMA will provide each managing director with an annual review of the delivery of this plan including data allowing the positioning of the company in relation to the overall Association performance.



Ref	Activity	Metric	Target	Result 2014	Result 2015	Result 2016	Strong leadership	Involving the workforce	Building competence	Occupational health	Supporting partner SMEs	Procuring safe supplies & equipment	Assess & monitor contractors
1	Senior Management BTMA member's action plans will reflect actions identified in this plan to contribute to the overall H&S improvement 2014 - 2016	Action plan approved by BTMA board & signed off by member CEO's	By end January 2014				✓	✓	✓	✓	✓	✓	✓
2a	Accidents - The delivery of member's improvement plans will contribute to an overall reduction of at least 10% on BTMA RIDDOR accident rate for the preceeding 3 years	Objective based on 3 day RIDDOR definition. Maintain data using 3 day and 7 day definitions.	<700 per 100,000 employees by end 2016					✓	✓	✓			
2b	Accidents - The delivery of member's improvement plans will contribute to an overall reduction of at least 10% on BTMA ALL accident base rate for 2012	Objective based on all recorded accidents	<7500 per 100,000 employees by end 2016					✓	✓	✓			
3	Good practice - Review of good practice to be a permanent agenda item at WG1 meetings. Topic to be chosen in advance in order to share, identify and disseminate good practice.	Define initial list of topics covering both machinery safety features and safe operating practices. Align with current HSE campaign where possible.	1 topic per WG1 meeting				✓		✓	✓			
4a	Competence - All managers of people will receive formal H&S training, eg "IOSH Managing Safely" or equivalent. Safety reps will receive training appropriate to their role.	Members to deliver at company level and report annually.	Maintenance at 80%				✓	✓	✓				
4b	Competence - Every employee every 12 months to receive ongoing H&S training	Members to deliver at company level and report annually.	80% of employees to receive ongoing training each year					✓					
5a	Guidance - finalising the handover of guidance from HSE (tyre handling sheets and collection/delivery) and publication as BTMA guidance followed by appropriate publicity.	Adoption and publicity of guidance	Final adoption by HSE by mid 2014 - Publicity in later part of 2014						✓	✓	✓		
5b	Guidance - Adoption of "Tread Safely" guidance from HSE and publication as TRISAG guidance.	Production of addition guidance on the manual handling of truck tyres	Production of Guidance by end 2015						✓	✓			
5c	Guidance - Review of Industry-specific guidance adopted by TRISAG.	Review in 2016 (ie every 3 years)	Review completed by end 2016						✓	✓	✓		
6a	Health - Annual Rubber Process Dust and Rubber Fume Monitoring Survey.	100% member participation in survey. 95% of exposures controlled to be < 50% of WEL.	Report published by end May annually							✓			
6b	Health - Implementation of good practice on LEV maintenance in accordance with HSE guidance on assessing and inspecting LEV systems.	Members to review LEV management procedures. Improvements to be reported under Item 3 above.	Report published by end May annually				✓			✓			
6c	Health - Ensuring improvements in assessments and control relating to Health risks.	Members to review all existing COSHH assessments and report improvements achieved.	100% of assessments reviewed by 2016					✓		✓			
7	Contractors (including SMEs) - Assessing and monitoring contractors.	Members to review all contractor management procedures and report improvements achieved.	100% of contractor management procedures to be reviewed by 2016								✓		✓
8	Participation - BTMA H,S & E managers to participate actively and regularly in TRISAG WG1 meetings.	Number of members attending meeting. Delivery of this activity plan.	80% annual aggregate attendance				✓		✓	✓			